

# College Acceptance Letter

[Date]  
[Title] [Firstname] [Lastname]  
[Street Address]  
[Region] [Postal Code]

Dear [Title] [Lastname],

Your fellow graduate students and I would like to welcome you to the UBC [graduate program name] program! Yours was one of only a few outstanding applications to the [degree] program in [graduate program name] which this department has decided to admit.

The graduate programs in [graduate program name] at UBC are some of the very best in Canada and in fact, among the best in North America. We have outstanding faculty, several of whom have won major awards lately, including [insert appropriate info]. We also have some of the most sophisticated and modern facilities anywhere in North America. Most importantly, we have a lively and stimulating intellectual atmosphere and cover a broad range of research in [department]. You can find out more about our program by checking out our website at [web site URL].

There are a few things you will need to know and do in order to complete your admission and make the most of your time here at UBC.

Our staff and faculty are committed to helping you further your academic success. When you visit our website, please be sure to click on the section entitled [faculty listing portion of the web site]. There you will find a list of the faculty members and their research interests, a list of your fellow graduate students, their research interests and advisors, and our program staff.

We are all looking forward to meeting you in September!

Yours truly,  
[Firstname] [Lastname]

